



Wednesday 20th September 2023

Dear Class RC Families,

I am writing to inform you that Mrs Clarke will be starting her maternity leave tomorrow.

I know that you will be sorry to bid a temporary farewell to Mrs Clarke, but we are pleased that both Mrs Watkins-Wrench and Miss Gartside will replace Mrs Clarke during her maternity leave. Both Mrs Watkins-Wrench and Miss Gartside have been working with the children and the Reception team since the beginning of term which will ensure a smooth transition for all.

I am sure you will join me and the staff in wishing Mrs Clarke well and we look forward to welcoming her back in 2024.

With best wishes,

A handwritten signature in black ink that reads 'C Burke'.

Mrs Corinne Burke
Headteacher